

**VITAL LINK EDUCATION-BUSINESS CONSORTIUM
FINANCIAL STATEMENTS
SEPTEMBER 30, 2016**

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LICENSED BY THE CALIFORNIA BOARD OF
ACCOUNTANCY

INDEPENDENT AUDITOR'S REPORT

The Board of Directors
Vital Link Education-Business Consortium

We have audited the accompanying financial statements of Vital Link Education Business Consortium, which comprise the statement of financial position of September 30, 2016, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

Management's responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statement referred to above present fairly, in all material respects, the financial position of Vital Link Education-Business Consortium as of September 30, 2016, and the results of this operations and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United State of America.

February 9, 2016

Vital Link Education – Business Consortium
Statement of Financial Position
September 30, 2016

Assets:

Current Assets:

Cash in Bank	\$ 41,716
Accounts receivable	199,588
Prepaid expenses	<u>40,936</u>

Total current assets 282,240

Equipment:

Office furniture/equipment	76,385
Less accumulated depreciation	(55,160)

Total equipment, net 21,225

Total Assets \$303,465

Liabilities and Net Assets:

Current Liabilities:

Accounts payable \$172,455

Net Assets:

Unrestricted 131,000

Total net assets 131,010

Total Liabilities and Net Assets \$303,465

See accompanying notes and independent accountant's report

Vital Link Education – Business Consortium
Statement of Activities and Changes in Net Assets
For the Year ended September 30, 2016

SUPPORT AND REVENUE	
Donations	\$ 121,234
Government contracts and fees	883,937
Events	43,348
Interest	8
Other	<u>6,204</u>
	1,054,731
EXPENSES	
Program Services	949,001
Management and General	92,025
Fundraising	<u>13,116</u>
Total Expenses	<u>1,054,142</u>
Change in Net Assets	589
Net assets as of beginning of year	<u>130,421</u>
Net assets as of end of year	<u><u>131,010</u></u>

See accompanying notes and independent accountant's report

Vital Link Education – Business Consortium
Statement of Functional Expenses
For the Year ended September 30, 2016

	<u>Program Services</u>	Management and General	<u>Fund- Raising</u>	<u>Total</u>
Equipment	\$ 45,605	\$ 5,700	\$ 5,700	\$ 57,005
Interest	9,936	4,258		14,194
Travel	7,410			7,410
Payroll	537,207	27,348	1,417	566,972
Rent	39,026	10,407	2,602	52,035
Outreach	14,794			14,794
Insurance	8,363	3,585		11,948
Professional fees		30,552		30,552
Depreciation		2,381		2,381
Other Direct expenses	249,247			249,247
Other Indirect expenses	27,656			27,656
General & Administrative	9,757	6,794	3,397	19,948
Total	<u>\$949,001</u>	<u>\$ 92,025</u>	<u>\$13,116</u>	<u>\$1,054,142</u>

See accompanying notes and independent accountant's report

Vital Link Education – Business Consortium
Statement of Cash Flows
For the Year ended September 30, 2016

Cash flows from operating activities

Change in net assets	\$ 589
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation	2,382
(Increase) decrease in:	
Prepaid expenses	(27,761)
Receivables	(17,847)
Increase (decrease) in:	
Accounts payable	72,060
Unearned income	(25,016)
Net increase in cash	<u>4,407</u>
Cash as of beginning of year	<u>37,309</u>
Cash as of end of year	<u>\$ 41,716</u>

See accompanying notes and independent accountant's report

Vital Link Education – Business Consortium
Notes to Financial Statement
For the Year ended September 30, 2016

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

Vital Link Education-Business Consortium (the “Organization”) is a private non-profit organization incorporated in the State of California in 1989. The Organization is governed by a volunteer board of directors, and its principal function is to create a link between business and education to prepare students for a successful transition to meaningful employment.

Basis of Accounting

The Organization prepares its financial statements in accordance with U.S. generally accepted accounting principles, (GAAP). This basis of accounting involves the application of accrual accounting, consequently, revenues and gains are recognized when earned, and expenses and losses are recognized when incurred.

Basis of Presentation

The Organization reports in accordance with the American Institute of Certified Public Accounts industry audit guide, Audits of Voluntary Health and Welfare Organizations. Vital Link Education-Business Consortium reports adhere to the following accounting policies:

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in Accounting Standards Codification (ASC) No. 958, Not-for Profit Entities. Under ASC 958, the Organization is required to report information regarding its financial position and activities according to three classes on net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

Vital Link Education – Business Consortium

Notes to Financial Statement

For the Year ended September 30, 2016

Income Taxes

Vital Link Education-Business Consortium is a public charity, nonprofit organization as defined in the Internal Revenue Code Section 501 (c) 3 and is therefore exempt from federal and state income taxes.

The Organization's federal income tax returns for the prior three years remain open to examination by the Internal Revenue Services and the California Franchise Tax Board. As of September 30, 2016, the tax years that remain subject to examination by taxing authorities begin with 2012. In evaluating the Association's tax provisions and accruals, the Organization believes that its estimates are appropriate based on current facts and circumstances.

Date of Management's Review

In preparing the financial statements, the Organization has evaluated events and transactions for potential recognition or disclosure through February 9, 2017, the date that financial statements were available to be insured.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles (GAAP) requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Contributions

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence of/or nature of any donor restrictions.

Vital Link Education – Business Consortium

Notes to Financial Statement

For the Year ended September 30, 2016

Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction.

When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restriction.

Cash and Cash Equivalents

The Organization considers all highly liquid investments purchased with a maturity of three months or less to be cash equivalents.

Functional Allocation

The cost of providing the programs and other activities has been summarized on functional basis in the Statement of Activity. Accordingly, certain costs have been allocated between the program support services benefited as estimated by the Organization's management.

Contributed Services

A number of unpaid volunteers have made significant contributions of their time to develop the Organization's programs and meet its objectives. The value of this contributed time is not reflected in these statements since it is not subject to objective measurement or valuation.

NOTE 1: TEMPORARILY RESTRICTED NET ASSETS

Currently there are no temporarily restricted net assets

Vital Link Education – Business Consortium
Notes to Financial Statement
For the Year ended September 30, 2016

NOTE 3: PROPERTY AND EQUIPMENT

Property and equipment are stated at cost, if purchased, or fair market value at the date of contribution, if donated. Depreciation is computed using straight-line method over the estimated lives of the assets for financial reporting which reasonably approximates for the actual useful lives of the assets. Depreciation expense for the fiscal year was \$2,381